

December 21, 2009



City Council Committee Report

To: Mayor & Council

Fr: Tara Rickaby, Planning Administrator

Re: Amendment to contract with FoTenn Consulting Inc.

Recommendation:

That Council of the City of Kenora give three readings to a by-law to amend By-law Number 113-2009 being a by-law to authorize a contract with FoTenn Consulting Inc., to provide the services of a land use planner to prepare for, and conduct, a public open house to review the draft changes to Kenora's Zoning By-law; and further

That this expenditure be referred to the 2010 Operating Budget for the purpose of allocating funds in the amount of \$4,450.00 to offset the associated cost to the FoTenn Consulting Inc. contract.

Background:

As a result of the resignation of the City Planner, a review of the work plan and schedule for the Official Plan and Zoning By-law Review was conducted. The original proposal did not include a separate meeting for public review of the draft changes to the Zoning By-law. In order to provide the same level of planning expertise for a public meeting which will likely draw more public interest than those held regarding the Official Plan, a request was made to FoTenn for a quote for preparation and attendance at a meeting to review the draft Zoning By-law.

It is anticipated that the public meeting will be held in March or April.

Individual & Rate (8-hour days)	Total Days	Cost
Pamela Sweet \$175/hr \$1400/day	0.5	\$700
Nadia De Santi \$120/hr \$960/day	2.5	\$2,400
Sophie Acheson	.50	\$360

\$90/hr \$720/day		
Total Professional Fees		\$3,460
Total Disbursements (1 trip to Kenora)		\$1,080
Sub-Total Project Cost		\$4,540
GST		\$227
Total Project Cost (does not include tax)		\$4,767

Budget: 2010 Non-capital special projects/unusual spending - \$4767 (plus GST);

Communication Plan/Notice By-law Requirements:

N/A